

UNITED STATES DISTRICT COURT  
DISTRICT OF NEW JERSEY

Velazquez,	:	
	:	Civil Action No. 15-3624 (KSH-CLW)
Plaintiff,	:	
	:	
v.	:	
	:	
A-Tech Electric, Inc. Et al	:	<u>PRETRIAL SCHEDULING ORDER</u>
	:	
Defendants.	:	
_____	:	

**THIS MATTER** having come before the Court for a scheduling conference pursuant to Fed. R. Civ. P. 16 on **November 17, 2015**; and for good cause shown,

**IT IS on this 17 day of November, 2015,**

**ORDERED THAT:** The Court will hold a telephone conference, to be initiated by plaintiff, on 3/2/16 at 1:00 PM. Parties may contact chambers at (973) 776 7862

**I. DISCOVERY AND MOTION PRACTICE**

1. **Fact Discovery Deadline.** Fact discovery is to remain open through **9/1/16**. All fact witness depositions must be completed by the close of fact discovery. No discovery is to be issued or engaged in beyond that date, except upon application and for good cause shown.
2. **Motions to Add New Parties.** Any motion to add new parties, whether by amended or third-party complaint, must be electronically filed no later than **1/30/16**.
3. **Motions to Amend Pleadings.** Any motion to amend pleadings must be electronically filed no later than **1/30/16**.
4. **Rule 26 Disclosures.** The parties shall exchange disclosures as required pursuant to Fed. R. Civ. P. 26 no later than **12/1/15**.
5. **Interrogatories.** The parties may serve interrogatories limited to **twenty-five (25)** single questions including subparts, on or before **1/15/16**, which shall be responded to by **2/29/16**.

6. **Document Requests:** The parties may serve requests for production of documents on or before **1/15/16**, which shall be responded to by **2/29/16**.
7. **Depositions.** The number of depositions to be taken by each side shall not exceed **(8)**. No objections to questions posed at depositions shall be made other than as to lack of foundation, form, or privilege. *See* Fed. R. Civ. P. 32(d)(3)(A).
8. **Electronic Discovery.** The parties are directed to Fed. R. Civ. P. 26(f), as amended December 1, 2006, which, among other things, addresses preservation of discoverable information, discovery of electronically stored information, and claims of privilege or work product protection. The parties are also directed to L. Civ. R. 26.1(d) which, among other things, describes the obligations of counsel with regard to their clients' information management systems.
9. **Discovery Disputes.** No discovery motion or motion for sanctions for failure to provide discovery shall be made without leave of Court. Counsel shall confer in good faith and attempt to informally resolve any discovery disputes before seeking the Court's intervention. Should such informal efforts fail, the aggrieved party shall bring the dispute to the Court's attention in the first instance by a brief letter, not to exceed five (5) pages, outlining the dispute, and attaching, as an exhibit, the deficiency letter sent to the adversary, as well as a proposed form of order. The other party will then be permitted to submit a brief opposition letter, not to exceed five (5) pages. Thereafter, the Court may schedule a telephonic discovery conference pursuant to Fed. R. Civ. P. 26(f) to resolve the dispute. *See* L. Civ. R. 16.1(f).
10. **Motion Practice.** Prior to filing any motion, the requesting party shall electronically file a short, not to exceed two (2) page letter outlining the basis for filing such motion. All motions, if permitted, shall comply with L. Civ. R. 7.1(b), Appendix N, and L. Civ. R. 78.1. All motions shall be accompanied by a proposed form of order.

## II. EXPERTS

11. **Affirmative Expert Reports.** All affirmative expert reports shall be delivered by **TBD**.
12. **Responding Expert Reports.** All responding expert reports shall be delivered by **TBD**.  
**Depositions of all experts to be completed by TBD**
13. **Form and Content of Expert Reports.** All expert reports must comport with the form and content requirements set forth in Fed. R. Civ. P. 26(a)(2)(B). No expert shall testify at trial as to any opinions or base those opinions on facts not substantially disclosed in the expert's report.

### III. MISCELLANEOUS

14. **Extensions and Adjournments.** All requests for adjournments of court dates or other deadlines, whether established in this Pretrial Scheduling Order or any subsequent orders of the Court, shall be submitted to the Court via the Electronic Filing System (“ECF”).
15. Courtesy Copies of letters or motion papers are not necessary.
16. **Protective Orders.** Any proposed confidentiality order agreed to by the parties must strictly comply with Fed.R.Civ.P. 26(c) and Local Civil Rule 5.3. *See also Pansy v. Borough of Stroudsburg*, 23 F.3d 772 (3d Cir. 1994); *Glenmede Trust Company v. Thompson*, 56 F.3d 476 (3d Cir. 1995). Any such form of order must be accompanied by an affidavit or attorney certification filed electronically under the designation “affidavit/certification in support of discovery confidentiality order.” The affidavit or attorney certification shall describe (a) the nature of the materials to be kept confidential, (b) the legitimate private or public interests which warrant confidentiality and (c) the clearly defined and serious injury that would result should the order not be entered. Any such order must be clearly designated “**Discovery Confidentiality Order.**” *See* Local Civil Rule 5.3.
17. **Local Rules:** Attorney’s and/or parties are hereby directed to the Local Rules of Civil Procedure for any other procedural question not specifically addressed in this scheduling order
18. **FAILURE TO COMPLY WITH THE TERMS OF THIS ORDER OR ANY SUBSEQUENT SCHEDULING ORDERS ENTERED BY THIS COURT MAY RESULT IN SANCTIONS.**

s/ Cathy L. Waldor  
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**CATHY L. WALDOR**  
**UNITED STATES MAGISTRATE JUDGE**